

Linked-In free course instructions:

Linked-In Training:

Do you want to have FREE LEARNING made available to you from Linked-In? All you need to do is apply for a Library card online for FREE training with LinkedIn Learning. You can also obtain Linked-In Learning Certificates when you complete your course!

What types of training are available?

- [Microsoft Office 365/Microsoft 365](#)
- [Microsoft Word](#) (many courses)
- [SQL: Data reporting and Analysis](#)
- [SQL Essential Training](#)
- [Agile Foundations](#)
- [Word Essential training \(Office 365/Microsoft 365\)](#)
- [Programming Foundations](#)
- [Power BI Essential Training](#)
- [Project Management Foundations](#)
- [jQuery Essential Training](#)
- many, many more... <https://www.linkedin.com/learning/me/in-progress?u=95229097>

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Apply for a library card

Step 1:

IF YOU HAVE A LIBRARY CARD, go to step 2.

To access free course on linked-in you need to have an active library card. The State of Nevada Library System offers free access to Linked-in Learning and provides training materials if you have a county library card. Apply online using the links below or contact your local library for information.

- [Carson City - Apply for a library card online!](#)
 - Click on the link above to apply for a library card.
 - Select the drop down to choose the appropriate County for where you live.

Language Branch Large Text Log In

CARSON CITY LIBRARY

Library Info Search Community My Account Help

Please select a home library: Select

Enter your Postal Code:

LANGUAGE	LIBRARY INFO	SEARCH	COMMUNITY
English	Portal	Keyword	Community Key
Español	Hours	Browse	Community Br
	Events	Phrase	
	Policies	Exact	
	Ask Us	Advanced	
		Boolean	
		E-Sources	
		My Lists	

- Enter your Postal Code.
- Click Continue.


My Account Help

Please select a home library: Carson City Library

Enter your Postal Code: 89701 USA

Continue Cancel

E. Select your city and click on continue.

 CARSON CITY LIBRARY

Community ▾ My Account ▾ Help ▾


Please select your city:

ALAMO, NV - LINCOLN County

CARSON CITY, NEVADA - CARSON CITY County

CARSON CITY, NV - CARSON CITY County


MINDEN, NEVADA - DOUGLAS County

 E

SEARCH COMMUNITY MY ACCOUNT HELP

F. Fill out the online application

G. Submit your online application to receive your new library card and receive credentials to log on to Linked-in for free.

 CARSON CITY LIBRARY

Library Info ▾ Search ▾ Community ▾ My Account ▾ Help ▾

Welcome to your digital library! Please fill in the fields on this form and click Submit to register for your new library card. ***Be sure to include your address and phone number so we can contact you with your new library card number and PIN***

Personal Information:

First name:* Middle name: Last name:*

Gender: N/A Female Male Birth date:* MM DD YYYY

Address information

Street 1:* Street 2:

City/Town: **CARSON CITY** State/Province: **NEVADA**

Zip: **89701** - Registered at: **Carson City Library**

Contact information

Email address: Alt. E-mail Address:

Phone 1 - - Phone 2 - -

Phone 3 - -

Preferences:

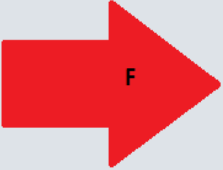
My preference for receiving library notices:
None ▾


Phone number for TXT messages: (None) ▾ Carrier: <Select a carrier> ▾

Logon information:

Password:*

Verification:*

 F

 G

or

- [Washoe County - Apply for a library card online!](#)
 - A. Click on the link above to apply for a library card.
 - B. Select the drop down to choose the appropriate County for where you live.

catalog.washoecountylibrary.us/MyAccount/SelfReg

staging.nv.gov neats Canvas Lynda.com intra.nv.gov intranet login NV Practice Stateweb Deque University Canvas Login, Univ... Gmail YouTube Stack Overflow - W... Marine Exchange

BACK TO LIBRARY WEBSITE

Q by Keyword in Library Catalog Search

Browse » Register for a Library Card

Register for a Library Card

This card will work as soon as you register and will expire after three (3) months. To update your account to a standard library card please visit any of our 12 locations with a valid photo ID and proof of Washoe County residency, employment or enrollment.

You will be prompted to create your PIN/password after you complete your registration. If you have already registered and need help retrieving your account information, please contact us for assistance.

By registering for an Instant Digital Card, you agree to abide by all Washoe County Library policies.

Esta tarjeta funcionará tan pronto como se registre y se vencerá después de tres (3) meses. Para actualizar su cuenta a una tarjeta de biblioteca estándar, visite cualquiera de nuestras 12 ubicaciones con una identificación con foto válida y prueba de residencia, empleo o inscripción escolar en el condado de Washoe.

Se le pedirá que cree su PIN / contraseña después de completar su registro. Si ya se ha registrado y necesita ayuda para recuperar la información de su cuenta, comuníquese con nosotros para obtener ayuda.

Al registrarse para obtener una tarjeta digital instantánea, acepta todas las políticas de la biblioteca del condado de Washoe.

Library

Home Library

Downtown Reno Library

Downtown Reno Library
Duncan/Traner Community Library
Gerlach Community Library
Incline Village Library
North Valleys Library
Senior Center Library
Sierra View Library
South Valleys Library
Spanish Springs Library
Verdi Community Library and Nature Center

- C. Fill out all the required information.
 D. Select Register to get a new library and receive credentials to log on to Linked-in for free.

Identity

Last Name Required

First Name Required

Date of Birth (MM/DD/YYYY) Required

C

Main Address

Address Required

Address 2 Required

City Required

State Required

Zip Code Required

Contact Information

Primary Phone (xxx-xxx-xxxx) Required

Primary Email Required

> Additional Contact Information

> Alternate address

Additional Information

Previous card number

I'm not a robot

D

Register

or

- **Rural counties** - please contact your local library if you cannot apply for a library card online with the links above

Rural counties please contact your local library if you cannot apply for a library card online with the links above.

How to log on to linked-in

Step 2:

Now that you have a library card, Select the appropriate link to access the linked-in log on screen:

- [Carson City Library Linked-in Learning Sign-in](#)
- OR
- [Washoe County Library Linked-in Learning Sign-in](#)

A. Now Select the blue button “Get Started” to access the log on screen:

Your library invites you to LinkedIn Learning

Choose from thousands of online courses to learn in-demand skills from real-world industry experts. Get started with your library card.




- B. Enter your library card number that is issued from the library.
C. Enter the pin associated with the library card.
D. Select continue to log on to Linked-In.

Verify your library card to start learning

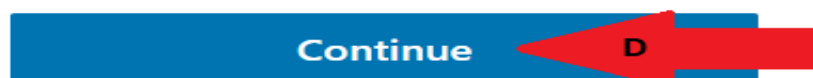
Enter your library card and PIN. If you are a library admin, please sign in [here](#)

Library card number 

PIN 

 [Show](#)

By Clicking 'Continue', you agree to the [LinkedIn User Agreement](#), [Privacy Policy](#), and [Cookie Policy](#). If you were a LyndaLibrary user, your Lynda.com data will be moved to LinkedIn Learning. Without identifying you, LinkedIn will make aggregated learning data available to your Library. [Learn More](#).

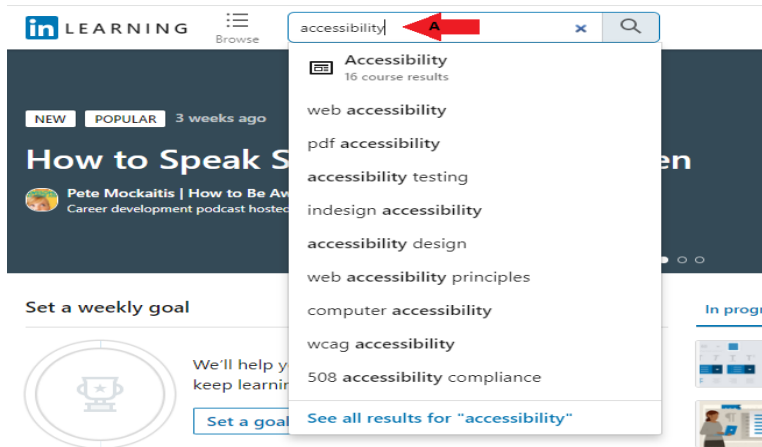


Navigate Linked-in after logging in

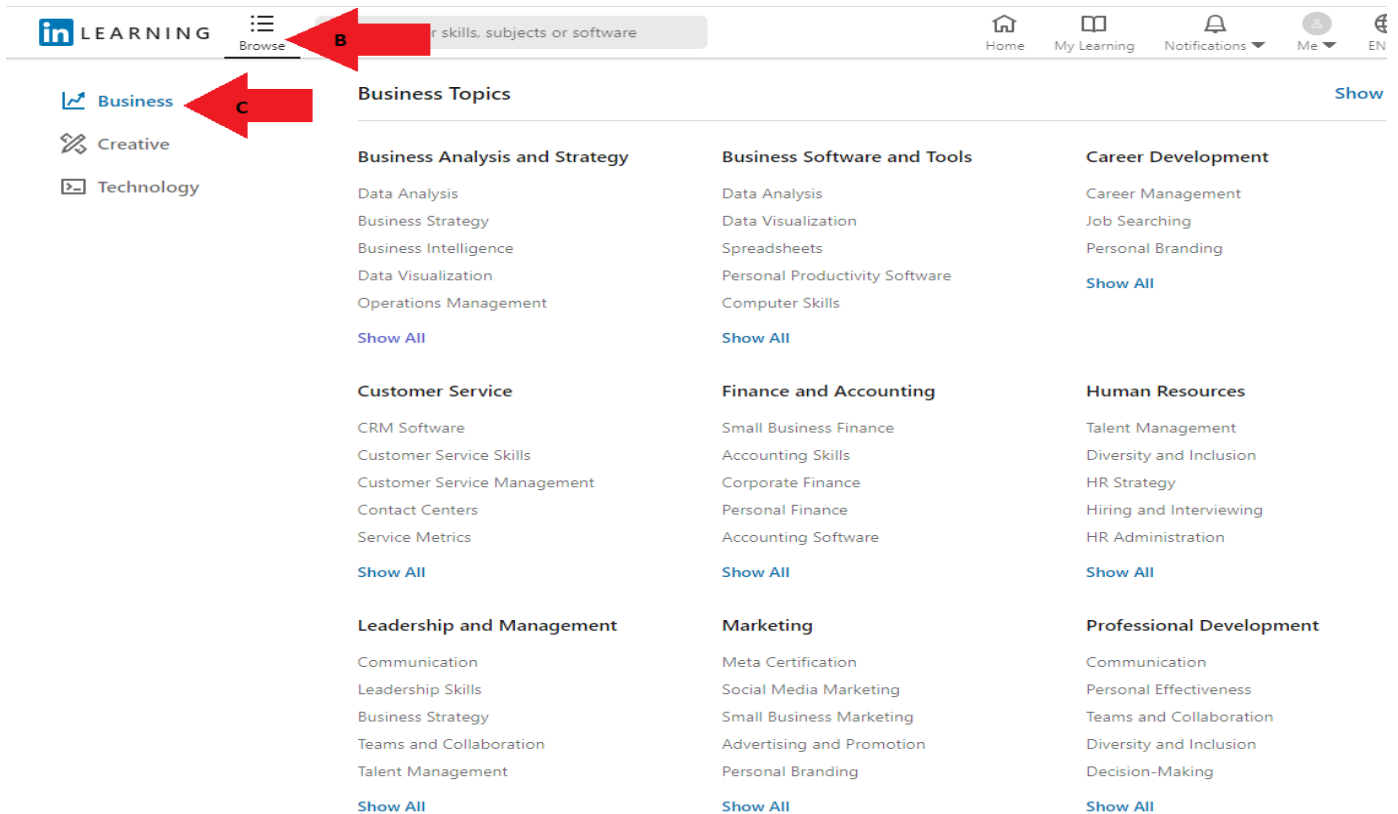
Step 3:

Linked-in has several courses to take and you can access them using the search feature.

- A. Type in a name of subject that you are interested in and a list of courses that are available will appear:



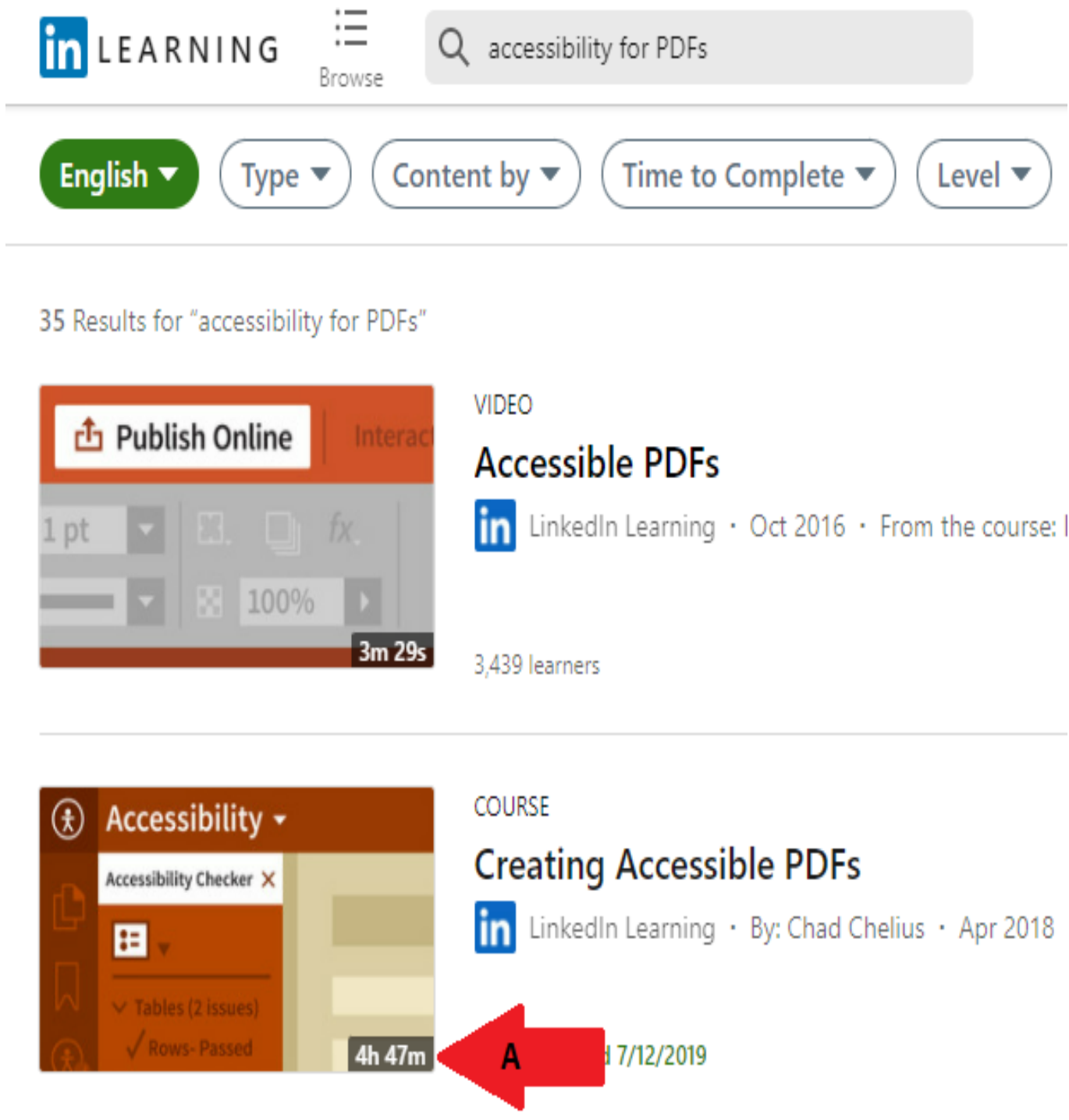
- B. There is a browse list that can be accessed, and it will show all categories in Business, Creative and Technology.
- C. Select the main topic to see the list of available course in that topic.



Course length

Step 4:

- A. When the course that you search for is located, there will be a posted time for the length of the course in the bottom right of course image:



The screenshot shows the LinkedIn Learning interface. At the top, there is a search bar with the text "accessibility for PDFs". Below the search bar are several filter buttons: "English" (highlighted in green), "Type", "Content by", "Time to Complete", and "Level". Below the filters, it says "35 Results for 'accessibility for PDFs'".

The first result is a video titled "Accessible PDFs". The video thumbnail shows a software interface with a "Publish Online" button and a "100%" zoom level. The duration "3m 29s" is displayed in the bottom right corner of the thumbnail. To the right of the thumbnail, the text reads "VIDEO", "Accessible PDFs", "LinkedIn Learning · Oct 2016 · From the course: I", and "3,439 learners".

The second result is a course titled "Creating Accessible PDFs". The course thumbnail shows a software interface with an "Accessibility Checker" window. The duration "4h 47m" is displayed in the bottom right corner of the thumbnail. To the right of the thumbnail, the text reads "COURSE", "Creating Accessible PDFs", "LinkedIn Learning · By: Chad Chelius · Apr 2018", and "7/12/2019". A red arrow points to the "4h 47m" duration in the thumbnail.

Course Navigation and downloadable Exercise Files

Step 5:

Click on the course image to start the course and it will take you to all the navigation, time of each subject and downloadable exercise files for the course.

- Course Navigation on the left pane, each topic can be expanded and there will be a Main topic.
- Under the main course topic will be the subtopics.

The screenshot displays a video player interface for a course titled "Creating Accessible PDFs". On the left, a "Contents" pane lists the course structure:

- Introduction
- Welcome (1m 4s)
- What you should know (4m 18s)
- How to use the exercise files (1m 29s)
- 1. Understanding Accessibility**
 - What is accessibility? (3m 3s)
 - Accessibility standards (3m 30s)
 - Check PDF accessibility (1m 24s)
 - The screen reader experience (2m 31s)
 - The JAWS PDF reader experience (3m 10s)
- 2. Accessibility in PDF Files
- 3. Make an Existing PDF File Accessible
- 4. Create an Accessible PDF File from Word

Red arrows labeled "A" and "B" point to the "1. Understanding Accessibility" section and the "What is accessibility?" subtopic, respectively. The main video area shows the video player with a title card that reads "Creating Accessible PDFs with Chad Chelius". The bottom right shows the instructor's name, Chad Chelius, and his credentials: Adobe Certified Instructor, Conference Speaker, Published Author.

Course Exercise files included in each course

Step 6:

Each course is designed with step-by-step instructions on the topic and exercise files are available to download and follow along with the instructor.

- A. You can download the exercise files by clicking on the “Show all”.
- B. Select the “Download” button to extract all course exercise files.

The screenshot shows a video player interface with a white overlay box titled "Practice while you learn with exercise files". Inside the box, there is a file entry for "Ex_Files_Creating_PDFs.zip" (259.46MB) with a "Download" button. A red arrow labeled "B" points to the "Download" button. Below the file entry is a disclaimer: "By downloading this file, You agree that use is subject to the applicable Terms of Service and You may only use and modify the content in these exercise files during the term of your learning subscription and for your own personal use in practicing the skills demonstrated in this course. Distribution of the content is not permitted. Files may include third-party content, which may be subject to other license terms as provided in the files." The background shows a video player with a thumbnail for "Accessible PDFs with Chad Chelius" and a navigation bar with "Overview", "Notebook", and "Transcript" tabs. At the bottom, there is an instructor profile for Chad Chelius and a "RELATED TO THIS COURSE" section with "Exercise Files · Show all" and "Certificates · Show all". A red arrow labeled "A" points to the "Show all" link for Exercise Files.

Course completion certificate

Step 7:

After completing the full course in Linked-In, a course certificate is available for download to keep for your records.

- Select the “My Learning” icon to view all courses taken in Linked-In.
- Select the “Learning History” to view a list of completed courses.
- Click on the three dot to open the completed course menu.
- Click on Download certificate to get a copy of the course certificate.

The screenshot displays the LinkedIn Learning user interface. At the top, the navigation bar includes the LinkedIn Learning logo, a search bar, and icons for Home, My Learning, Notifications, Me, and EN. The 'My Learning' section is active, showing tabs for In Progress (12), Saved, My Collections, Learning History (19), and Skills (2). The 'Learning History' tab is selected, displaying a list of completed courses. Two course cards are visible:

- Creating Accessible PDFs**: A course by Chad Chelius from April 2018, completed on 7/12/2019. The card features a thumbnail of an accessibility checker interface.
- Word 2019 Essential Training**: A course by David Rivers from September 2018, completed on 7/12/2019. The card features a thumbnail of Word 2019 accessibility features.

A context menu is open for the 'Word 2019 Essential Training' course, showing three options: 'Add to collection', 'Download certificate', and 'Remove'. Red arrows labeled A, B, C, and D point to the 'My Learning' icon, the 'Learning History' tab, the three-dot menu icon, and the 'Download certificate' option, respectively.